

U.T.U. 2012: VACATION REQUESTS

The grouping you were assigned was determined by what craft you were working on November 15.

By the National Vacation Agreement, to which we are under, allows four splits, and Three week of single day vacations. In requesting your splits, please, indicate with the letter(S) next to the week which is desired to be a week of single day vacation.

Road vacation will start on the 1st, 8th, 16th, and 23rd of the month and be handled by Local Chairman for the road, Mike Harbin. Yard vacations will start on Mondays with Local Chairman Marlin Milligan handling Yard vacation requests, CMS will adjust your vacation three days either way to match your days off in the yard.

The Local Chairman request all vacation requests be filled out on these forms, not into the computers, and faxed, or turned into the U.T.U. boxes at 36th Street Yard or North Yard by December 1, 2011 at 2359. Place completed forms in the U.T.U. boxes at North Yard or 36th Street or fax to the Local Chairman in your grouping.

**Mike Harbin Fax No. 303-280-3268 for Road Vacations.
Marlin Milligan Fax No. 303-853-5226 for Yard Vacations**

U.T.U. 2012 VACATION REQUESTS:

Date: _____

Name: _____

Emp Id: _____

Seniority Date: _____

Work Location: _____

Hire Date: _____

Craft _____

I desire to split my vacation: Yes ___ No ___ No. of authorized weeks _____

Choice, Entire vacation, or 1 st Split:	Weeks	Choice or 2 nd Split:	Weeks
1. _____ to _____	_____	1. _____ to _____	_____
2. _____ to _____	_____	2. _____ to _____	_____
3. _____ to _____	_____	3. _____ to _____	_____
4. _____ to _____	_____	4. _____ to _____	_____
5. _____ to _____	_____	5. _____ to _____	_____
6. _____ to _____	_____	6. _____ to _____	_____
7. _____ to _____	_____	7. _____ to _____	_____
8. _____ to _____	_____	8. _____ to _____	_____
9. _____ to _____	_____	9. _____ to _____	_____
10. _____ to _____	_____	10. _____ to _____	_____

U.T.U. 2012 VACATION REQUESTS:

Choice or 3 rd Split:	Weeks	Choice or 4th Split:	Weeks
1. _____ to _____	_____	1. _____ to _____	_____
2. _____ to _____	_____	2. _____ to _____	_____
3. _____ to _____	_____	3. _____ to _____	_____
4. _____ to _____	_____		
5. _____ to _____	_____		
6. _____ to _____	_____		
7. _____ to _____	_____		
8. _____ to _____	_____		
9. _____ to _____	_____		
10. _____ to _____	_____		

Yard Vacation _____ Road Vacation _____

Signature: _____

Telephone No: _____

Comments:

